



Preamble:

We, the Black Student Union of Northern Arizona University, being an established organization associated ourselves for the purpose of motivating students to stay actively involved on campus, coordinating activities to strengthen cultural awareness, and provide a professional organized body of students on campus that deal with social, cultural, and educational issues. Understanding our establishment to be a response to the needs of black students apart of the Northern Arizona Community, do continue the beliefs and culture of our organization's founders, as the Black Student Union.

Article I: Name

The organization shall be named and known as the Black Student Union of Northern Arizona University- Flagstaff Mountain Campus.

Article II: Purpose

The Black Student Union shall exist to encourage the participation of all people in the promotion of black cultural, intellectual, social, and economic interest at Northern Arizona University and in the surrounding community, thus ensuring the success of the Black Student Union. Above all the union shall serve:

- To promote a higher level of scholastic achievement.
- To ensure that student handbook policies and procedures are upheld.
- To meet the needs of Black Students at Northern Arizona University.
- To be a guiding and uniting entity for Black Students at Northern Arizona University while collaborating with the surrounding community.
- To raise political consciousness of Black Students at Northern Arizona University by sponsoring forum discussions, letter writing campaigns, and educational workshops on issues that are important to black people.
- To find and implement ways to assist the economic, social, and cultural development of the black communities by sponsoring community services projects and activities.
- To increase the awareness of the entire Northern Arizona University community to issues impacting the black community by sponsoring programs, speakers, workshops, and cultural events.
- To cultivate harmony and equality in the Northern Arizona University-Flagstaff community.
- To promote understanding and sound relations among the union and maximize the participation of Black Students.



Article III: Membership

Section 1

Membership in the organization is open to any student presently enrolled at Northern Arizona University- Flagstaff Mountain Campus. Honorary membership is open to any individual who has/is participating in any university function, such as; faculty, staff, and administration. Membership is also extended to Community members holding favorable impression with the Black Student Union.

Article IV: Organization and Officers

Sections 1

The Black Student Union shall consist of the Executive Board, services committees, general membership, advisor, and/or co-advisor/student advisor.

Sections 2

The Executive Board shall consist of the President, Vice-President, Treasurer, Secretary, Public Relations Representative, Historian, and Social Justice Officer. All members are eligible to hold an office if they are in good academic standing (2.25 minimum cumulative GPA) at Northern Arizona University.

Sections 3

The Executive Board Shall:

- Be the chief policy making body of the Union and discuss issues in lieu of the general membership. Any decision by the Executive Board may be overturned by a majority vote of the general membership.
- Establish those committees it finds necessary and appoint their respective chairperson.
- Must participate in 80% of union functions per semester, if member does not adhere to this requirement the officer can be removed from office by a majority vote of the Executive Board.
- Have the ultimate responsibility of seeing that the goals and purpose of the organization are carried out.
- Enforce the constitution.
- Have one-on-one meetings with the President once a month or when necessary.



Section 4

The President shall:

- Preside overall general membership meetings.
- Chair all Executive Board meetings.
- Sign all documents and financial statements not otherwise delegated.
- Act as chief spokesperson for the Union.
- Have the authority to make executive decisions involving the entire organization in extreme emergencies.
- Extreme emergencies shall be defined as any circumstances requiring immediate action when neither the general membership nor the Executive Board can be convened for a decision.
- Assume duties and responsibilities of treasurer in his/her absence.
- Maintain contact with organization advisor.
- Maintain contact with organization alumni.
- Maintain contact with affiliated department or section.

Sections 5

The Vice-President shall:

- Assign committee deadlines.
- Know when and where committee meetings will be held.
- Assume the responsibilities of the President in the event of his/her absence.
- Plan officers' orientation and organizational retreats.
- Represents organization at official functions.
- Coordinates organization elections.

Sections 6

The Treasurer Shall:

- Maintain accurate records of all Union monies and make all deposits of collected funds within a week.
- Maintain records of all event funding (STAC, Sodexo, Club Headquarters).
- Keep informed of all Executive Board financial policies of the union.
- Report on the financial status of the Black Student Union at weekly meetings.
- Disburse and collect funds as the Executive Board may direct.
- Prepares all budget requests for funds.
- Coordinates fundraising drive.



Sections 7

The Secretary Shall:

- Keep the minutes of each meeting of the organization.
- Keep the minutes of the Executive Board meetings, unless the Executive Board delegates that responsibility.
- Assist the President in carrying on all official correspondence of the union.
- Keep a record of all members of the organization including E-mail addresses.
- Maintain open records of all minutes, documents, reports, and correspondence.
- Maintain order at general membership and Executive Board meetings.
- Keep of questions.
- Assume the responsibilities of the Vice-President in the event of his/her absence.
- Work in close collaborations with Public Relations Representative.
- Create agendas for each meeting of the organization.
- Notifies all members of meetings.

Sections 8

Public Relations Representative shall:

- Upkeep the Union web page.
- Upkeep and maintain Union Facebook.
- Maintain the Union office.
- Assure all activities conducted by the Union are available to the public.
- Creates, prints, and distributes fliers/posters to advertise the Union events.
- Organizing Informational booths to promote the Union activities and general meetings.
- Coordinates organizational recruitment efforts.
- Assume the responsibilities of the Secretary in the event of his/her absence.

Sections 9

The Historian shall:

- Be knowledgeable of the history of the organization.
- Keep an active and updated events log.
- Keep both physical and electronic scrapbook updated.
- Assume the responsibilities of the Public Relations Representative in the event of his/her absence.



Section 10

The Social Justice Officer shall:

- Lead discussions that uplift, challenge, and educate the Union during meetings, programs, and other events.
- Create awareness of social justice issues surrounding black lives on campus and in the Flagstaff community.
- Act as chair of the Social Justice Committee.
- Be knowledgeable of issues surrounding gender, race, ethnicity, sexuality, ability, and other aspects of diversity.
- Work in close collaboration with other multicultural organizations on campus.
- Act as a positive and informative voice for the Union.

Section 11

The Service Committees shall:

- Fundraising Chair
 - Report to both the Treasurer and Vice-President.
 - Will be in charge of coordinating all fundraising opportunities for the Union.
- Community Service Chair
 - Reports to the Vice-President.
 - Will be in charge of coordinating all community service opportunities for the Union.

Article V: Removal From Office

Section 1

An Executive member may be removed from his/her office by 2/3 vote of the entire Executive Board. The Executive member has the right to appeal. Vice-President shall preside over the appeal proceedings of the President. The President shall preside over all others appeals.

Section 2

In the event of a vacancy in any office or representative position, the Executive Board shall determine whether the vacancy shall be filled. If the Executive Board decides to fill the vacant positions there will be an election or an appointment within 4 weeks.

Section 3

In the event that an officer wants to resign, they must first fulfill their duties in regards to the constitution and another candidate must be appointed and trained before resignation.



Article VI: Elections

Section 1

In order to run for an office position, the candidate must not be on academic probation and must maintain a cumulative 2.25 GPA or higher.

Section 2

Nominations and general elections shall take place at general meetings. Any member may make nominations from the floor.

Section 3

The term of office shall be one year beginning within one week of general elections. The term shall end with removal or elections of a new officer at the end of the term

Sections 4

Nominations and elections shall take place during the spring semester. The Executive Board shall supervise and set the time and place for nominations and elections

Sections 5

Elections shall be by a simple majority of those voting. In the event of a tie, a re-vote will be taken within the incumbent Executive Board.

Sections 6

Voting for officers and representatives shall be restricted to active student members, which includes the Executive Board.

Sections 7

The club faculty advisor or an appointed NAU faculty member must tally all voting ballots.

Sections 8

No individual may hold more than one elected position; an individual may run for up to 2 positions.



Article VII: Meetings

Section 1

Meetings of the Black Student Union shall be held at least once every two weeks. Special meetings may be called with the permission of the President at the discretion of the Executive Board.

Section 2

The Executive Board will meet at least once a week to handle the affairs of the Union.

Article VIII: Committees

Section 1

The Executive Board may create standing committees. The Executive Board shall define the domain of committee affairs and the duties and powers of all committees. Each Executive Board member shall preside over and set all rules of regulations for committee operations.

Section 2

All committees shall keep the Vice-President regularly informed of all their activities.

Article IX: Voting

Section 1

The organization officers (see Article IV Sections 4-11) have voting power once they are elected. The Executive Board officers may decide to grant voting power to the full Executive Board (i.e.: committee chairs voting with the rest of the Executive Board).

Section 2

All voting Executive Board members are required to cast their vote based on the belief of the betterment and growth of the Union. Everyone who may participate in voting must cast their vote within 48 hours of the motion.

Section 3

The Executive Board must come to a majority vote consensus before a final decision is reached. If a decision cannot be reached the President and/or Advisor(s) will make the final decision.



Article X: Approval, Amendments, and Ratifications

Sections 1

Approval of this constitution shall require adaption by a 2/3 vote of the Executive Board and shall become effective upon ratification of the Executive Board of the union. It shall supersede all previous constitutions of the Black Student Union.

Section 2

All amendments to the constitution must be proposed to the Executive Board and must be approved by at least of those members present and voting.

Section 3

In order to add an amendment to the Constitution, there must be an open debate, not to exceed two meetings of a majority of all active members.

Section 4

A copy of the constitution shall be available through the Secretary by request of any member at any time.

Article XI: The Advisor/Co-Advisor

Section 1

The Executive Board will appoint the Advisor/Co-Advisor for the Black Student Union. The Advisor/Co-Advisor must be faculty, staff, or administrative worker of Northern Arizona University. They have no voting power, but have authority to intervene whenever necessary.

Section 2

The Executive Board shall appoint the student advisor for the Black Student Union. The advisor must have served on the Executive Board for at least one term. They have no voting rights, but have authority to intervene whenever necessary.



Revised Spring 2016 by:

Gabriella Nunnally (President)
Aeryana Earl (Vice-President)
Camille La Dell (Secretary)
Janiece Jenkins (Treasurer and Fundraising Chair)
Cameron Gaskin (Public Relations)
Brianna Hughes (Historian)
Tylor Brown (Social Justice Officer and Committee Chair)
Jesse Brookins (Dr. Martin Luther King Jr. Week Committee Chair)
Jasmine Coro (Homecoming Committee Chair)
Rivkah Gambles (Community Service Committee Chair)
Renickii Lambey (Black History Month Committee Chair)